

TANZANIA PARENTS ASSOCIATION

LOMWE SECONDARY SCHOOL

P.O. BOX 215

USANGI.

Telephone No. 0769-398366

E-mail. lomwesec@gmail.com

15TH February, 2017

Ref. No. LSS/224/F.V/2017/_____:

To Mr/Miss* _____

P.O. Box _____

Dear student,

RE: JOINING INSTRUCTIONS FOR FORM V STUDENTS, 2017/18:

On behalf of the school Board of Governors, I am delighted to inform you that, you have been selected to join Form V at Lomwe Secondary School in July 2017.

You will take PGM/PCB/CBG/PCM/HGL/HKL/HGK/HGE/EGM/* combination and you will be a DAY/BOARDING* scholar.

The school opens for form five students on Monday 3/7/2017 for first term and students must report as follows:

- a) Boarding scholars must report to school on Sunday 2/7/2017 before 5.00p.m.
- b) Day scholars must report to school on Monday 3/7/2017 at 7.30a.m

Lomwe is a well-established co-educational school enrolling day and boarding students from all over the country. The teaching staff comprises of professional and experienced teachers in their respective disciplines and the school has a conducive learning environment for students.

The school is in Usangi Division, Mwanga District in Kilimanjaro Region. It is situated at 23 kilometers southeast of Mwanga town. You can get to the school by taking a bus to Mwanga town (which is along the Dar es Salaam to Arusha Highway), where you can get transport to Usangi. There are also buses operating from Arusha and Moshi direct to Usangi. They depart Moshi and Arusha Central Bus Stations between 9.00 and 11.00 in the morning daily. There is a Sahara bus leaving Dar es Salaam at 6.00 AM daily to Usangi. Lomwe is within 50 metres from Usangi bus terminal. Ask the driver/conductor to show you the school. You can be taken right to the administration building on request.

Before being officially registered, you will have to produce:

- a) your original and genuine school (*Form IV Leaving Certificate* and *Result Slip*) from the National Examinations Council of Tanzania.
- b) evidence that you have paid Tshs. 10,000/- for Form V application form.
- c) a *Medical examination form* (Appendix D) dully filled by a recognized medical doctor.
- d) an *Acceptance of School Regulations Certificate*, (Appendix C) and student's record (Appendix E) dully filled and signed by you and your parent/guardian.
- e) evidence that you have paid school fees and other dues for first term in full.
- f) evidence that you have paid money for school uniforms and beddings.

You MUST also come with:

1. Photocopy of your Birth Certificate (Certified and stamped as true copy of the original by relevant authorities like magistrates etc).
2. National Health insurance card.

School fees and other contributions for first term (July -December 2017) is as shown below:

	DAY	BOARDING
SCHOOL FEES: TERM I	633,500/=	983,500/=
TERM II	450,000/=	750,000/=
TOTAL	1,083,500/=	1,733,500/=

Important:

- a) School fees must be paid to the Headmaster, Lomwe Secondary School through Account No. 40203500025 at NMB, Mwanga Branch. You must bring the pay-in-slip as evidence of payment. DO NOT PAY THROUGH M-PESA, TIGO PESA, AIRTEL MONEY OR NMB MOBILE
- b) For security reasons we do not accept payment of school fees in cash money.
- c) School fees and caution money once paid is strictly not, refundable.

School Uniform:

On top of school fees and other contributions (paid through Bank), students must come with cash money (payable in the first term of Form V only) and obtain school uniforms and some other items at school as shown below:-

- a) Male students must pay 121,000/= (cash) for two pair of trousers, one school sweater, mattress (for hire for two years), two bed sheets, a blanket and one school T-shirt for Boarding students and Tshs 69,000/= for Day Scholars
- b) Female students must pay 121,000/= (cash) for two skirts, one school sweater, mattress (for hire for two years), two bed sheets, a blanket and one school T-shirt for Boarding students and Tshs 69,000/= for Day Scholars
- c) For those female Moslem students who will prefer a HIJAB dress the total cost for school uniform including Hijab dress, school T-Shirt, sweater, beddings etc will be Tshs 136,000/= (for Boarding students) and Tshs 84,000/= (for Day scholars)

Buy and come with the following:

- a) A strong metal box for keeping your belongings, (for boarding students.)
- b) Two long sleeved white shirts for boys, two long sleeved blouses/shirts for girls
- c) Black leather shoes (not boots) – 2 or more pairs (with shoe laces)
- d) Black socks (for boys) – 2 or more pairs and white stockings (for girls) – 2 or more pairs.
- e) Track-suit – black, with white stripes (boys & girls)
- f) A good and strong school bag.
- g) 10 exercise books (not less than 96 pages hard cover - three quire preferably)
- h) A ruler, pens, mathematical set and personal textbooks. Geography and Economics students must bring a calculator.
- i) A pillow with pillowcase (for boarding students)
- j) A bucket (for boarding students)
- k) Other essentials (e.g. a towel, tooth brush, soap, night dress etc.) for personal administration (for boarding students)
- l) Sports gear - shoes white or grey T-shirts etc,
- m) One ream of photocopy/printing paper (Nopa/Digital) size A4 or Tshs 12,000/=
- n) A dictionary (English - English) for ALL students for personal use. Students taking English language must come with Oxford Advanced Learners Dictionary or bring Tshs 30,000/= and obtain it at school.
- o) Black belt not more than 1 inch wide

NOTE:

- a) Eating utensils will be obtained at school for 5,000/=
- b) All students of this school will be in school uniform when they are at school or when they will be going out of school or traveling officially. Therefore, they should not bring many clothes because they will not need them. Necklaces, bangles, bracelets, hats/caps, topless, (models), perfumes and earrings are not allowed.
- c) Students can purchase small items like soap, toothpaste, jelly, shoe-polish, exercise books, pens etc from the school shop.

General Discipline:

All Lomwe Secondary School students must respect and adhere to the school's daily routine and regulations (see the attached summary of students' regulations "Appendix B"). Violation of the school rules may lead to punitive measures, some of which include suspension or outright dismissal.

In short:

- All students are required to be punctual, obedient, honest, attentive, hard working, wise and co-operative.
- Students' academic performance will be monitored regularly through exercises, tests and examinations. In case performance is below the standards set, a student may be discontinued.

URGENT:

- Mobile phones are strictly not allowed. Caught with one may lead to outright expulsion. If you think you can not stay without a mobile phone do not join this school
- Deadline for reporting for all form five students is 10/7/ 2017.
- You are advised to purchase at least one book of your choice for each subject out of the recommended list overleaf (Appendix A) for the subjects that you will be taking.

Kindly Return This JOINING INSTRUCTION To The Undersigned If You Will Have Decided Not To Join This School.

Welcome to Lomwe Secondary School.

Yours in education,

A.W.S. MTERA
HEADMASTER
0769-398366

APPENDIX A.
LOMWE SECONDARY SCHOOL
RECOMMENDED BASIC BOOKS FOR A-LEVEL

Students joining this school can buy any of the books in this list for personal use according to the combination they are taking.

A. GENERAL STUDIES:

1. General Studies for Advanced Level, By G. Mshiu and N. Nyangwine.
2. Philosophy of Education, By Faculty of Education, UDSM
3. General Studies for Advanced Level, 2nd Edition, By Hon. B. M. Mugaywa.

B. HISTORY:

1. How Europe Underdeveloped Africa, By W. Rodney.
2. Mastering Modern World History, By Norman Lowe
3. History, Part One Alive, and Part Two by Kamili

C. ENGLISH:

1. Oxford Advanced Learners Dictionary (Compulsory for all students taking English Language)
2. English for Forms 5 and 6, Books I-VI, By M.Kadeghe
3. Advanced level English (2nd ed) (2010) Niclolous Asheli.
4. Advanced level literature (2011) Niclolous Asheli.
5. Introduction to Phonology, By Gimson

D. GEOGRAPHY:

1. Practical Geography for Africa, By J. M. Pritchard.
2. Landforms in Africa, By C. Buckle
3. Geography: An Integrated Approach, By D. Waugh

E. KISWAHILI:

1. Kamusi ya Kiswahili Sanifu, Toleo la 2, TUKI, 2004 – NI LAZIMA KWA WALE WANAOCHUKUA KISWAHILI.
2. FASIHI, By Senkoro F. E.M.K.
3. Ushairi: Nadharia na Tahakiki, By Senkoro F.E.M.K.
4. Nadharia ya Fasihi, Kiswahili 2, Na J. Masebo na N. Nyangwine
5. Sarufi Miundo ya Kiswahili Sanifu Sekondari na Vyuho, D.P.B. Massamba et al
6. Sarufi Maumbo ya Kiswahili Sanifu Sekondari na Vyuho, Na Y.M. Kihore et al
7. Fasihi na Jamii, Na Senkoro F.E.M.K.
8. Nadharia ya Fasihi Kidato cha 5 na 6: Usanifu wa Maandishi, Na N. Nyangwine
9. Nadharia ya Lugha, Kiswahili I, Kidato cha 5 na 6, Na J. Masebo na N. Nyangwine.
10. Historia na matumizi ya Kiswahili, Na Msokile M.
11. Kunga za Fasihi na Lugha, Na Msokile M.
12. Tafsiri na ukalimani by Mnata Resan

F. ECONOMICS:

1. A Text Book of Economics, By J.L Hanson.
2. Economics Simplified, By N. Saleemi.
3. Modern Economics by Robert Mudida.
4. Introduction to Economics, By P. Hardwick..
5. Microeconomics, By J, Mwitwa
6. Economics, By C. M. Ambilikile
7. Basic Economics By B. Kamugisha.

G. ADVANCED MATHEMATICS

1. Pure Mathematics I & II By J.K Backhouse
2. Advanced level Pure Mathematics by C,J Tranter
3. Advanced Mathematics, Book 1 and 2, By L.K. Turner
4. A Level Pure Mathematics. Book 1 and 2, By Neill and Quadling

H. BASIC APPLIED MATHEMATICS

1. Basic applied Mathematics (BAM) for advanced level By Respicius Kiiza & Lugano Masinde.
2. Mathematics: The core course for A-level by L. Bastock and S.chandle

I. BIOLOGY.

- 1 Practical Manual
- 2 Dissection Kit
- 3 Dissection tray
- 4 Advanced Biology
- 5 New understanding Biology
- 6 Practical Advanced Biology

J. CHEMISTRY.

1. Advanced Chemistry
2. New understanding Chemistry
3. A level Chemistry 4th Edition

K. PHYSICS.

1. Advanced Physics
2. New understanding physics
3. A level physics 4th Edition

APPENDIX B
 LOMWE SECONDARY SCHOOL
 P.O.BOX 215, TEL. 0769-398366, USANGI.
SUMMARY OF SCHOOL REGULATIONS:

All students joining Form V at Lomwe High School are considered mature enough and are therefore expected to be good examples to other students and to the community around, in terms of commitment to studies, smartness, cooperation, conduct and wisdom.

1. Commitment

- (a) Attending all periods and always trying to understand the teachers.
- (b) Studying hard and using time frugally.
- (c) Asking and answering questions in class intelligently.
- (d) Doing all assignments/tests/examinations and making corrections where necessary.
- (e) Using teachers and library internet facilities exhaustively.

2. Good conduct here means

- (a) Standing up when asking and answering questions in class or greeting elders.
- (b) Participating in making this school attractive by cleaning the compounds, classrooms and maintaining its buildings, furniture and other school property.
- (c) Participating in extra curricular and self-reliance activities
- (d) Being in class before the teacher enters and standing up to greet him/her when he/she enters.
- (e) Observing silence while in class and avoiding unnecessary shouting, yelling, abusive language and all sorts of disturbance inside or outside class.
- (f) Getting permission from the Headmaster before going out of school.
- (g) Being in school uniform when going out of school or traveling.
- (h) Traveling by transport arranged by school when leaving for short and long breaks.
- (i) Respecting the school's daily routine.
- (j) Obeying any order from higher authorities of the school.

3. Offences which if committed by a student may lead to an outright dismissal from school:

- (a) Stealing or involvement in theft.
- (b) All sorts of sexual misconduct.
- (c) Using or possessing alcoholic stuffs, mobile phones etc.
- (d) Smoking or possessing cigarettes, bhang, cannabis, cocaine etc.
- (e) Malicious damage of school property.
- (f) Organizing or participating in all sorts of boycott, riot etc at school.
- (g) Be pregnant or cause pregnancy.
- (h) Marry or be married.
- (i) Absence from school/class i.e. truancy/refusing to do class activities like tests, exercises notes writing,
- (j) Committing a criminal offence.

- 4. Mobile phones are STRICTLY not allowed in this school.. .

A.W.S. MTERA
 HEADMASTER

APPENDIX C.

TANZANIA PARENTS ASSOCIATION
LOMWE SECONDARY SCHOOL
P.O.BOX 215 (TEL.0769-398366) USANGI

ACCEPTANCE OF SCHOOL ROUTINE AND REGULATIONS FORM:

This part to be filled by the student in capital letters:

I _____ (*student's full name*) have carefully read and understood all the school regulations. I accept them and promise to follow them without fail. I also promise not to come to school with a mobile phone.

Signature _____

Date _____

This part to be filled by the parent/guardian* of the student
in capital letters

I _____ the parent/guardian* of _____ (*name of student*) have also read and understood the school regulations as stipulated overleaf. I accept them and promise to cooperate with teachers in enforcing them. I promise not to allow my child to come to school with a mobile phone.

Signature _____

Date _____

Address _____

Telephone numbers _____

**Delete whichever is inapplicable.*

This form must be filled and returned to the Headmaster on the date of reporting at school.

APPENDIX D

TANZANIA PARENTS ASSOCIATION
LOMWE SECONDARY SCHOOL

Tel. No. 0769-398366 Usangi

P.O. BOX 215
USANGI.

Date 3rd March, 2017

To The Medical Officer,
..... Hospital,
.....

REQUEST FOR MEDICAL EXAMINATION:

Please, examine(Name of student) who has been selected to join this school for his/her* fitness as a student in the following areas:

- 1. Eyesight.....
- 2. Hearing.....
- 3. Speech
- 4. Skin diseases _____
- 5. Specimens:
 - 1. Urine
 - 2. Blood
 - 3. Stool.....
- 6. Psychiatric problems _____
- 7. Pregnancy.....
- 8. Asthma.....
- 9. Epilepsy
- 10. Tuberculosis.....
- 11. Heart problems.....
-
- 12. Others.....
-

A.W.S. MTERA
HEADMASTER

MEDICAL CERTIFICATE

(To be completed by a recognized Medical Doctor)

I..... (Name of the Medical Doctor) confirm that I personally examined..... (Name of student) and found that he/she* is fit/not fit* as a student.

Signature.....

Designation

Official stamp.....

Date:.....

*Delete whichever is inapplicable.

This form must be filled by a recognized Medical Doctor.

APPENDIX E
TANZANIA PARENTS' ASSOCIATION
LOMWE SECONDARY SCHOOL
STUDENT'S PERSONAL RECORD

Form _____ Year _____

Fill this form in block letters and come with it on the day of reporting to school. It must be brought together with appendices B, C and D.

STUDENT'S PARTICULARS

1. Student's name (as in form IV) _____
2. Sex (Female/Male*) _____
3. Date of birth _____ Place of birth _____
4. Nationality _____
5. Religious denomination _____
6. Day/Boarding* _____
7. Secondary school attended (at O-level) _____
8. Highest form reached _____
9. Examination Centre and Index number(s) S. _____ P. _____
10. Hobbies _____

PARENT'S/GUARDIANS* PARTICULARS

1. Full name _____
2. Occupation _____
3. Present residence _____
4. Permanent contact address _____

5. Phone numbers _____

Declaration.

I/We confirm beyond doubt that the information filled above is correct.

Student's name _____ Sign _____

Parent's/Guardian's* name _____ Sign _____

Date _____

* Delete whichever is inapplicable.

FOR OFFICIAL USE :

- (a) Admission number _____
- (b) Date admitted to school _____
- (c) Form to which admitted _____
- Other remarks _____
